



Maharashtra Animal & Fishery Sciences University, Nagpur
Wildlife Research & Training Centre,
Gorewada, Nagpur
Opp. Hindustan Lever Godown Square, Mahurzhari Road, Fetri, Nagpur
441501



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No. WRTC/Director/ WRTC / 471 /2026

Date: 10 /09 /2026

To,
M/s _____

Subject: Invitation of quotation for supply of Plasmid Extraction System under Maharashtra Gene Bank Project

Sir/Madam,

The Wildlife Research and Training Centre (WRTC), Gorewada, Nagpur, is implementing the Maharashtra Gene Bank (MGB) sanctioned project entitled **"Integrating Morphological and Molecular Approaches to Assess Frog Biodiversity and Prevalence of Chytrid Disease in Vidarbha Region: A Conservation Perspective"**, sanctioned vide MGB Sanction Order No. MGB/1462 dated 17/03/2026.

Under the approved project, **Plasmid Extraction System** is required for undertaking molecular work for genetics in frog and screening Chytrid disease. You are therefore requested to submit your sealed quotation for supply of the equipment/items as per the specifications and quantity mentioned in

1. General Terms and Conditions

1. The quotation shall be submitted on the **official letterhead of the firm** and shall clearly mention the name, address, telephone number, e-mail address and contact details of the supplier.
2. The quotation shall clearly specify the **item-wise description, make/brand, model (where applicable), unit, quantity, unit rate and total amount.**
3. The quoted rates shall preferably be indicated **inclusive of all applicable taxes, duties, transportation, loading/unloading, packing, forwarding and delivery charges.** GST, if applicable, shall be shown separately in the quotation.

4. The supplier shall clearly mention the **GSTIN, PAN and applicable tax details** of the firm.
5. The quotation shall remain valid for a **minimum period of 45 (forty-five) days** from the last date prescribed for submission of quotations.
6. The quoted equipment shall be **new, unused and of standard quality** and shall conform strictly to the specifications mentioned in **Annexure-I**.
7. Any deviation from the prescribed specifications shall be clearly indicated in the quotation. The purchaser reserves the right to reject quotations containing substantial deviations from the required specifications.
8. The supplier shall submit documentary proof of the **registration of the firm/company/proprietorship/partnership**, as applicable.
9. The following documents shall be enclosed with the quotation:
 - ✓ Copy of **PAN Card of the firm/company/proprietor**.
 - ✓ Copy of **GST Registration Certificate**, wherever applicable.
 - ✓ Copy of **registration certificate/licence of the firm/company**, as applicable.
 - ✓ Copy of **Aadhaar Card of the proprietor/authorized signatory**, wherever applicable and required for verification.
 - ✓ **Bank account details, including Account Number, IFSC and name of the bank**.
 - ✓ Any other relevant statutory registration/certificate applicable to the supplier.
10. The supplier shall certify that the information and documents furnished are **true and correct**. Any false declaration or submission of incorrect documents may result in rejection of the quotation and further action as per applicable rules.
11. The supplier shall quote for the **complete requirement or individual items**, as specified in Annexure-I. The purchaser reserves the right to accept or reject any item or the entire quotation.
12. **No advance payment** shall ordinarily be made. Payment shall be released through the prescribed University/government financial procedure after satisfactory supply, inspection, acceptance of the equipment and submission of the required invoice and supporting documents.
13. The supplier shall be responsible for **safe packing, transportation and delivery** of the equipment at: **Wildlife Research and Training Centre, Gorewada, Nagpur, Maharashtra - 440013**.
14. The supplier shall ensure that the equipment is delivered within the **specified delivery period** from the date of issue of the supply order/purchase order.
15. In case of delay in supply beyond the stipulated delivery period, the competent authority may take appropriate action as per the applicable procurement terms and conditions.
16. Where applicable, the supplier shall provide the **manufacturer's warranty/guarantee certificate** along with the equipment. Warranty details shall be clearly mentioned in the quotation.
17. The equipment shall be subject to **inspection and acceptance by the authorized officer/committee of WRTC** after delivery. Items not

- conforming to the approved specifications may be rejected and shall be replaced by the supplier at its own cost.
18. The supplier shall not be entitled to claim any additional amount over and above the accepted quotation rate except where specifically approved in writing by the competent authority under applicable rules.
 19. The purchaser reserves the right to **accept or reject any or all quotations**, wholly or partially, without assigning any reason, subject to applicable government/University procurement rules.
 20. The quotation shall be free from **erasures, overwriting or alterations**. Any correction shall be duly authenticated by the authorized signatory of the firm.
 21. **Conditional quotations** are liable to be rejected.
 22. The supplier shall not assign or transfer the supply order to any other agency/person without prior written permission of the competent authority.

2. Submission of Quotation

The quotation should be placed in a **sealed envelope superscribed:**

“QUOTATION FOR SUPPLY OF “Plasmid Extraction” UNDER MGB FROG BIODIVERSITY PROJECT” and addressed to:

The Director

Wildlife Research and Training Centre
Maharashtra Animal and Fishery Sciences University, Nagpur
Fetri Nagpur – 441501

The quotation should reach this office on or before **22 / 09 /2026 at 17.00 hours**.

3. Important Instructions

- Rates should be quoted **item-wise**.
- Applicable GST and other statutory charges should be clearly indicated.
- The quotation must be **signed and stamped by the authorized person** of the firm.
- All supporting documents mentioned above must be enclosed.
- The quotation shall remain valid for **45 days** from the last date of submission.
- The purchaser shall not be responsible for any delay in receipt of quotations due to postal/courier transmission.
- Quotations received after the prescribed closing date and time may not be considered.
- Submission of a quotation does not confer any right on the supplier for award of the purchase order.

You are requested to submit your most competitive quotation for the required **Plasmid Extraction System** along with the required documents within the stipulated time.

A. BACTERIAL CULTURE & TRANSFORMATION

Item	Specification	Qty
Competent E. coli (TOP10/DH5α)	Cloning strain	1-2 packs
LB broth powder		500 g
LB agar		500 g
SOC medium		100 mL
Ampicillin		5 g
Kanamycin		1 g
Gentamicin		1 g
Tetracycline		1 g
IPTG		1 g
X-gal / BluO-gal		1 g

B. BACMID ISOLATION

Item	Specification	Qty
Plasmid Miniprep kit	Spin column	1 kit
Plasmid Maxiprep kit	Bacmid-grade DNA	1 kit
RNase A		1 vial
Isopropanol	AR grade	2 L
Ethanol (70%)	Molecular grade	500 mL

dk (S. V. Upadhye) 

Copy to for information:

1. Director of Research, MAFSU, Nagpur
2. Concerned officer/ staff _____ for n.a.
3. Principal Investigator, MGB Frog Project.
4. Office File.